

## Urgently Needed Food Items

Peanut Butter  
Cereal  
Saltine Crackers  
100% Juices  
Apple Sauce  
Canned Fruit  
Macaroni & Cheese  
Ramen Noodles  
Dry Pasta  
Dried Beans  
Spaghetti Sauce  
Tomato Sauce  
Ravioli  
Canned Beef or Chicken  
Stews & Soups  
Tuna Fish  
Pork & Beans  
Canned Vegetables

### Toiletries

Toilet Paper  
Soap  
Shampoo  
Deodorant

Feminine Napkins

**Toothbrushes & Toothpaste**

***Please no perishables, frozen foods, glass jars or baby food.***

Health laws prohibit the use of any home-canned or home packaged food, or any food with a broken seal. The Food Bank adheres to strict guidelines for distribution of food and grocery products to insure food safety.



Toledo Northwestern Ohio  
**FOOD BANK**



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# How to Hold Successful Food Drives



Toledo Northwestern Ohio  
**FOOD BANK**

## Hold a Successful Food Drive



### Select the dates of your drive

Hold the food drive for 2 weeks or longer, so that people have time to bring items in.

### Publicize your food drive

Send out an email or a voice mail. People like to be informed about ways they can help.

### Distribute printed materials

Print the contact name, address, phone number and drop off point on posters and flyers and photocopy as many as you need. Keep them displayed in public areas such as the front desk, break room, kitchen, classroom and lounge.

### Set up the drop-off point

Make sure the drop-off point is easily accessible. Put up "Drop-Off Point" posters on the door, window or wall nearby.

### Collect, Collect, Collect!

Thank everyone for supporting the needs of the hungry in our community!

### Arrange for drop off or pick up

Contact the food bank if you need to have your donations picked up or drop off from 8 am to 3 pm.

## Promotion Ideas



Have **"dress down" days** for employees.

Employees can bring in canned goods for the right to "dress down".

**"Can"** an employee and fill their office with cans.

**Arrange a tour** of the Toledo Northwestern Ohio Food Bank, Inc. to create excitement and awareness.

Have a **"friendly food"** competition between departments.

Designate a special type of food to bring in: **Tuna Tuesday** or a special day, **T.G.I.F. (Take Groceries in Friday)**

**Display posters** in visible locations: by coffee machines, next to clocks and elevators.

Keep your employees motivated through an **e-mail, website or newsletter**.

**Display the food** that has been brought in so everyone can see it.

Print a message on check stubs or **stuff flyers in pay envelopes**.

**Honor Food Drive** leaders with a trophy or special gift.

**Raffle off** a company product; a day off, a special parking space or gift.



Since 1984, the Toledo Northwestern Ohio Food Bank, Inc. has distributed more than 89,000,000 pounds of food to member agencies in the eight counties we serve including Defiance, Fulton, Henry, Lucas, Ottawa, Sandusky, Williams and Wood.

Our mission is to enable other community organizations to end hunger. We strive to maximize community resources by effectively obtaining and distributing food through a food collection and distribution system.

**Food distribution has increased by 57% in the past two years.**



**Last year, over 5,739,000 meals were served by member agencies.**

**Over 571,000 children, adults, families and seniors were served last year.**

**Over 18,000 meals are provided every day by our member agencies.**